



Job Description for Youth Pastor

Job profile	
Job title	Youth Pastor
Team/Department	Harbour Co.
Reports to	Vicar of Harbour Church Portsmouth
Principle Location	Harbour Church Portsmouth
Travel required	Minimal, within local area, occasional trips to London
Work pattern / hours	3 days per week at Harbour Church (7 hours per day with a one-hour unpaid lunch break) 1 day per week (Monday) study day at St Mellitus College in London *Subject to application
DBS check required (Yes/No)	Yes
Special conditions of employment	None
Date written/updated	July 2024
Start Date	27 August 2024

Role context

The vision of Harbour Church Portsmouth is to play our part in the evangelisation of the nation, the revitalisation of the Church and the transformation of society. Each member of staff plays a key role in contributing to our vision. Our mission is bigger than any individual task but together our work contributes to the bigger picture. As a Christian organisation our faith is an integral part of our working culture. Our values as a staff team are to be Positive, Brave, Fun and Kind.

Role purpose and objectives

The purpose of the role is to serve the vision of Harbour Church by seeing a generation of youth in Portsmouth and beyond come to know the love of Jesus.

The postholder will take the initiative in building a strong team of volunteers and creating a programme for youth that enables them to belong before they believe. The role will be proactive in creating a youth community that young people will want to be a part of.

The postholder will play an active part in supporting the leadership and growth of the 6pm evening service.

The postholder will ensure that all members of team particularly those in a position of leadership, are supported pastorally and disciplined.

The role will invest in both reaching the missing generation of those who do not yet know Jesus and providing leadership, community and spiritual growth to those already in church.



Key responsibilities

- Planning, managing and implementing all youth activities and groups.
- On an ongoing basis, recruit safely, lead, manage and equip a team of volunteer Harbour Youth leaders.
- Maintain a lively social media presence to communicate the vision and values of life and hope, and key information, to Harbour Youth.
- Disciple and release young people to discover their gifts and to encourage them to regularly serve in a team.
- To prepare young people for life after school (including moving to university) and linking them into the Harbour Co. community as they move into year 10 and upwards.
- Be the main point of contact for parents of youth, seeking to build partnerships and be a focal point for administrative enquiries.
- To ensure that the Church's Safeguarding Policy is followed, and that good safeguarding practice is fully embedded in the Church's work, including regular training for volunteers.
- To work with the Head of Finance to forecast and manage the budget for Youth.
- To carry and grow the culture of Harbour Church, contributing to the life of the church at co-ordinator level.

Essential and desirable skills, knowledge and experience required for the job

Essential

- An innovative, creative and professional approach to helping build Harbour Church
- Excellent people management and interpersonal skills
- Committed Christian
- Sense of humour and fun
- Ability to prioritise and co-ordinate work loads
- Flexible attitude
- Reliable and proactive team player
- Excellent organisation and communication skills
- A desire to learn and develop personal skills and leadership
- A desire to serve the wider vision of Harbour Church Portsmouth

Desirable

Budget management

Working environment

We are Positive. We are solution orientated.



We are Brave. If it's the right decision, even if it scares us, we'll do it.

We are Kind. We do all things with love as the basis and Jesus at the heart

We are Fun. Fun is fun!

Work expectations

- Working hours are 21 hours a week. Usually between 9.15am-5.15pm, with some evening work for which TOIL can be taken.
- The role holder must be available to work at a selection of key events at Harbour Church which could include Christmas services, Easter services and Annual Parochial Church meetings when required.
- The postholder will also need to be available to work at Focus (the church holiday in the summer, one-week duration)
- Attend morning staff meetings
- It is expected that staff members will be active members of Harbour Church including Sunday services

Remuneration

The remuneration for the role is £25-27k pro rata.

The post holder will also receive 15 days annual leave in addition to bank holidays.