

Job Description

Job profile	
Job title	Vista Outreach Worker and Spa61 Co-ordinator
Team/Department	Love Your Neighbour
Reports to	Miriam Hargreaves
Principle Location	Harbour Church Portsmouth
Travel required	Minimal, within local area, occasional trips to London or elsewhere for training or support visits
Work pattern / hours	4 days a week on Vista, 1 day a week on Spa 61
DBS check required (Yes/No)	Yes
Special conditions of employment	None
Date written/updated	April 2024
Employment dates	June 2024-July 2025

Role context

The vision of Harbour Church across Portsmouth is to play our part in the re-evangelisation of Portsmouth, the revitalisation of the Church and the transformation of society. Each member of staff plays a key role in contributing to our vision. Our mission is bigger than any individual task but together our work contributes to the bigger picture. As a Christian organisation our faith is an integral part of our working culture. Our values as a staff team are to be Positive, Brave, Fun and Kind.

Role purpose and objectives

Outreach: The purpose of the role is to build relationships in order to show the people of Portsmouth how much they are loved. The postholder will work towards bringing love, hope and dignity to the women of Portsmouth, with a particular focus on women involved in the sex industry. The ultimate aim of the role is to bring social transformation to the city of Portsmouth in the form of ending domestic violence, sexual exploitation and ensuring every woman is supported and loved.

Spa61: The post holder will co-ordinate the continued operating of monthly spa mornings at our Gunwharf location. Through spa mornings they will be enabling the safe space for women in Portsmouth to encounter encouraging community with other women whilst demonstrating the love of Jesus to all who attend.

Key responsibilities

Outreach

- Helping to develop the pioneering work of Vista in reaching out to and sharing God's love with women affected by the sex industry.
- Play an active part in the Haven team, helping to put on weekly groups and activities and carrying out tasks as agreed by that team (comprising: Portsmouth City of Sanctuary, The Medaille Trust Moving on Project, Vista, Spa 61)
- Provide support to women affected by the sex industry as a pre-arranged caseload, including:
 - Regular 1:1 meetings with women for safety planning and co-creation of goals and next steps
 - helping with access to drug and alcohol treatment
 - support with unmanageable debt
 - non-judgmental care and attention, with invitations and a warm welcome to Spa events and Haven

- support to find alternative employment
- helping with access to trauma counselling as women embrace change
- Support with accessing housing
- Arranging and supporting NRM referrals and helping with access to Asylum support
- Visits to lap dancing clubs and massage parlours with gift bags and the offer of support/chat
- Co-ordinating outreach rotas and communicating with team to ensure cover
- Work with existing organisations in Portsmouth and beyond to build connections and partnerships and bring about change across our city
- Assist Miriam Hargreaves and Josh Pearson with fundraising, including helping to write funding applications

Team Building

- Assisting with providing support to volunteer team members as arranged with the Team Leader

Spa61

- Organising monthly central spa mornings during term time
- Planning dates and logging them in the church calendar and with the team
- Building team for each spa event ensuring there is sufficient team for the event to run
- Ensuring there is all necessary equipment for the events
- Inviting guests and recording communication details
- Ensuring safeguarding and health and safety protocols are adhered to
- Planning communication re spa events
- Networking with community partners: e.g. SDAS, PCOS, SSJ, care homes, Compass Friendly Carers, Portsmouth City Carers
- Ensuring quality and defining characteristics of Spa61 are upheld and maintained
- Maintaining clear connection between Spa61, Vista and Haven

Essential and desirable skills, knowledge and experience required for the job

Essential

- Relevant experience in supporting vulnerable women and women involved in the sex industry
- A passion to bring about social transformation in the Portsmouth area
- An innovative, creative and professional approach to helping build Vista, Spa61 and Haven
- Excellent interpersonal skills
- Committed Christian
- Compassionate nature
- Sense of humour and fun
- Proficient MS Word, Excel and Powerpoint skills
- Ability to prioritise and co-ordinate work loads
- Flexible attitude
- Reliable and proactive team player
- Excellent organisation and communication skills
- Event planning skills and capabilities
- Ability to remain calm under pressure
- Positive problem-solving attitude

- Impeccable awareness of the need for confidentiality
- A desire to learn and develop personal skills and leadership
- A commitment to serve the wider vision of Harbour Church Portsmouth

Working environment

We are Positive. We are solution orientated.

We are Brave. If it's the right decision, even if it scares us, we'll do it.

We are Kind. We do all things with love as the basis and Jesus at the heart

We are Fun. Fun is fun!

Work expectations

- Working hours are 35 hours per week.
- Some evening and Saturday working (TOIL available)
- The role holder must be available to work at a selection of key events at Harbour Church which could include Christmas services, Easter services and Annual Parochial Church meetings when required and ad hoc Sundays
- Available to work at Focus (the church holiday in the summer, one-week duration)
- Attend morning staff meetings
- It is expected that staff members will be active members of Harbour Church including Sunday services

Employment terms

- Annual salary: £25,000 per annum (4 days Vista, 1 day Spa 61)
- Enrolment in our NEST pension scheme.
- 25 days holiday per annum, pro rata.